

NOTICE

Date: _____

EQUAL EMPLOYMENT OPPORTUNITY OFFICER

_____ is appointed the Equal Employment Opportunity (EEO) Officer for _____. The EEO Officer will handle all complaints alleging discrimination on the basis of race, color, religion, sex, age, national origin, and disability and/or handicap.

This company will abide by the provisions of the Civil Rights Act of 1964 and Executive Order 11246 relating to Equal Employment Opportunity. Anyone who believes he or she has been discriminated against should report this fact promptly to the company EEO Officer.

_____ may be reached by calling the company office in _____, _____, telephone () _____, or at their home in _____, _____, telephone () _____.

DISADVANTAGED BUSINESS ENTERPRISE OFFICER

_____ is appointed the Disadvantaged Business Enterprise (DBE) Officer for _____.

This company will abide by the Disadvantaged Business Enterprise Special Provision contained in all federally aided highway construction contracts awarded by the North Dakota Department of Transportation.

_____ may be reached by calling the company office in _____, _____, telephone () _____.

POLICY MAKING OFFICER

(Signature)

(Name)

(Title)